

AGENDA
PALOS VERDES PENINSULA TRANSIT AUTHORITY
REGULAR MEETING
April 29, 2026
ROLLING HILLS ESTATES CITY HALL, 4045 Palos Verdes Drive North
Rolling Hills Estates, CA 90274

Time Estimates: The time noted next to an agenda item is only an estimate of the amount of time that will be spent during the meeting on that particular item. Accordingly, these estimates should not be relied on in determining when a matter will be heard, especially since agenda items are often re-ordered during a meeting and may be discussed at any time.

5:00 P.M. REGULAR SESSION

(5 mins) CALL TO ORDER:

ROLL CALL:

FLAG SALUTE:

CONFIRM POSTING OF THE AGENDA BY ROLLING HILLS ESTATES CITY CLERK:

PUBLIC COMMENTS: (All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no discussion of these items unless members of the Board request specific items to be removed from the Consent Calendar for separate action.

If you need special assistance to participate in an Authority meeting under the Americans with Disabilities Act (ADA) or as a person with limited English proficiency (LEP) under Executive Order 13166, please contact the Secretary (310-544-7108) with request for reasonable accommodation at least forty-eight hours prior to the meeting.
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(5 mins) **APPROVAL OF CONSENT CALENDAR (1-4):**

Check #	Date	Amount
8304-8328	26-Jan	\$ 259,713.72
8329-8348	26-Feb	\$ 276,625.10
8349-8364	26-Mar	\$ 245,653.27
TOTAL		\$ 781,992.09

- | | |
|---|---------|
| 1. Register of Standing demands and Previously Authorized demands under Resolution 94/95-01 and per attached listing: | Page 4 |
| 2. Approval of October 25, 2025 and February 26, 2026 Board Minutes | Page 7 |
| 3. Operations Report as of March 31, 2026 | Page 12 |
| 4. Credit Card Charges | Page 18 |

Recommendation: Approve Consent Calendar items

(10 mins) **ADMINISTRATOR REPORT:**

(45 mins) **REGULAR BUSINESS:**

I. NEW BUSINESS

- | | |
|--------------------------|---------|
| 1. <u>2026-27 Budget</u> | Page 19 |
|--------------------------|---------|

OPEN PUBLIC HEARING

Staff presentation on Fiscal Year 2026-27 Budget

CLOSE PUBLIC HEARING

Recommendation: Adopt Fiscal Year 2026-27 Budget, setting service levels and fares.

2. Prop A Fund Exchange with Rolling Hills

Page 24

Recommendation: Approve Prop. A fund exchange with the City of Rolling Hills

3. Capital Improvement Program

Page 32

Recommendation: Purchase four vehicles from Model 1 Commercial Vehicles for a price not to exceed \$1,040,757.52.

(5 mins) **FUTURE AGENDA ITEMS:** (This section of the agenda is designated for individual Board Members to request that an item be placed on a future PVPTA meeting agenda.)

(10 mins) **CHAIR AND MEMBER ITEMS REPORT:**

A. PVPUSD Update

Verbal

B. Board Member Comments

Verbal

ADJOURNMENT: TBD

Palos Verdes Peninsula Transit Authority
Checks Written for Month
January 2026

	Date	Num	Name	Memo	Paid Amount
Jan 26					
	01/02/2026	8304	Administrative Services Co-Op	Dial-A-Ride Service, 12-25	\$ 9,174.90
	01/02/2026	8305	AT&T	Account No. 020 636 0576 001	\$ 43.68
	01/02/2026	8306	CKG Communications	Marketing	\$ 1,200.00
	01/02/2026	8307	Clean Energy	CNG Fuel December 2025	\$ 19,195.87
	01/02/2026	8308	County Sanitation Districts of LA County	Carson Bus lot Lease February 2026 Invoice # 50981	\$ 9,508.77
	01/02/2026	8309	Cox Business	Account 001 7401 035340502 12/29/25-01/28/26	\$ 415.00
	01/02/2026	8310	Frontier Communications 7108	310 544-7108-062795-5	\$ 193.65
	01/02/2026	8311	Marlin Leasing Corporation	4063769	\$ 295.16
	01/02/2026	8312	Mutual Liquid Gas & Equipment Co., Inc.	VOID: 09/10/25-10/20/25 Account #18839 Printed in Err	\$ -
	01/02/2026	8313	MV Transportation SECURITY	27001	\$ 3,597.32
	01/02/2026	8314	MV Transportation, Inc.	Invoice 136803 Operating December 2025	\$ 175,480.75
	01/02/2026	8315	MV Transportation, Inc. Other	Invoice 136802 Opti Bus December 2025	\$ 1,323.00
	01/02/2026	8316	Patch Media	6 month online advertising Invoice SIN068094 January 2	\$ 375.00
	01/02/2026	8317	Payment Remittance Center-Well Fargo	12/2/25-0102/26 Visa Statement	\$ 3,768.96
	01/02/2026	8318	Pitney Bowes - Purchase Power	Acct. 8000-9090-0212-1536 Ref	\$ 45.26
	01/02/2026	8319	Q Document Solutions Inc.	Invoice IN72262 Base rate charge 12/25-012/25/26	\$ 47.35
	01/02/2026	8320	ReadyRefresh by Nestle	Account 0024293722 Invoice 26A0024293722	\$ 132.54
	01/02/2026	8321	White Wings Cleaning Service	Invoice # 0092 01/13/2026	\$ 110.00
	01/20/2026	8323	Rose Thompson	4th QTR 2025 Invoice #103 Bookkeeping	\$ 747.50
	01/28/2026	8324	Mobility Advancement Group	Administrative Services for January 2026	\$ 19,503.71
	01/28/2026	8325	Mutual Liquid Gas & Equipment Co., Inc.	Account #18839, Ref. 533856	\$ 4,765.40
	01/28/2026	8326	Q Document Solutions Inc.	Invoice Number IN72902	\$ 81.13
	01/28/2026	8327	County Sanitation Districts of LA County	Parking Lot Lease, March 2026	\$ 9,508.77
	01/28/2026	8328	CKG Communications	Invoice PVPTA 34, Marketing	\$ 200.00
Jan 26				TOTAL	\$ 259,713.72

	Date	Num	Name	Memo	Paid Amount
Feb 26					
	02/05/2026	8329	Administrative Services Co-Op	Invoice 250816, Agusut 2025	\$ 8,586.38
	02/05/2026	8330	AT&T	Account No. 020 636 0576 001	\$ 43.80
	02/05/2026	8331	Carolyn Woosley	DAR #8549 Account closed refund 18 Rides	\$ 108.00
	02/05/2026	8332	Frontier Communications 7108	310 544-7108-062795-5	\$ 210.23
	02/05/2026	8333	Marlin Leasing Corporation	4063769	\$ 295.16
	02/05/2026	8334	MV Transportation SECURITY	27001	\$ 3,597.32
	02/05/2026	8335	MV Transportation, Inc.	Invoice 137141 Operating January 2026	\$ 181,256.22
	02/05/2026	8336	MV Transportation, Inc. Other	Invoice 137099 Opti Bus January 2026	\$ 1,323.00
	02/05/2026	8337	Office Depot	Invoice #40420330	\$ 223.63
	02/05/2026	8338	Patch Media	6 month online advertising Invoice SIN068095 February :	\$ 375.00
	02/05/2026	8339	Phillip Welch	#W01005969883646	\$ 287.39
	02/05/2026	8340	ReadyRefresh by Nestle	Account 0024293722 Invoice 46A0024293722	\$ 48.97
	02/05/2026	8341	Rogers, Anderson, Malody & Scott LLP	PAL0001 Invoice # 79670 F/Y 25 Final billing	\$ 22,300.00
	02/05/2026	8342	Wells Fargo	Acct 5569399001313285	\$ 512.69
	02/05/2026	8343	White Wings Cleaning Service	Invoice # 0099 01/14/2026 Svs Date	\$ 110.00
	02/05/2026	8344	Shannon Anderson	01-2601 Observation LB CNG	\$ 180.00
	02/19/2026	8345	Administrative Services Co-Op	Invoice 206111 January 2026 (Rec 2/20/26)	\$ 10,358.57
	02/25/2026	8346	Mobility Advancement Group	Administrative Services for February 2026	\$ 19,503.71
	02/25/2026	8347	Mutual Liquid Gas & Equipment Co., Inc.	Account #18839 February 25, 2026 Invoice	\$ 3,897.17
	02/25/2026	8348	Clean Energy	January '26 CNG Fuel	\$ 23,407.86
Feb 26				TOTAL	\$ 276,625.10

4

Palos Verdes Peninsula Transit Authority
Checks Written for Month
January 2026

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
Mar 26					
	03/26/2026	On Line	California Department of Tax and Fee Adm.	2025 Fuel Tax, Exempt Bus	\$ 792.84
	03/09/2026	8349	Clean Energy	CNG Fuel for February 2026	\$ 22,652.81
	03/09/2026	8350	Cox Business	Account 001 7401 035340502 03/01/26 to 03/28/26	\$ 415.00
	03/09/2026	8351	Frontier Communications 7108	310 544-7108-062795-5	\$ 305.09
	03/09/2026	8352	Marlin Leasing Corporation	4063769	\$ 295.16
	03/09/2026	8353	Pitney Bowes - Purchase Power	Acct. 8000-9090-0212-1536 Ref	\$ 150.00
	03/09/2026	8354	ReadyRefresh by Nestle	Account 0024293722 Invoice 26C0024293722	\$ 115.05
	03/09/2026	8355	AT&T	Account No. 020 636 0576 001 Bill dated 02/27/26	\$ 44.25
	03/09/2026	8356	Patch Media	6 month online advertising Invoice SIN068096 March 2026	\$ 375.00
	03/16/2026	8357	MV Transportation SECURITY	27001	\$ 3,197.60
	03/16/2026	8358	MV Transportation, Inc.	Invoice 137516 Operating February 2026	\$ 178,248.09
	03/16/2026	8359	MV Transportation, Inc. Other	Invoice # 137384 OPTI Bus February 2026	\$ 1,323.00
	03/16/2026	8360	Wells Fargo	Acct 5569399001313285	\$ 44.41
	03/16/2026	8361	White Wings Cleaning Service	Invoice # 0110 02/11/2026 Svs Date	\$ 110.00
	03/20/2026	8362	Administrative Services Co-Op	Dial-A-Ride Service for 02-26	\$ 8,583.26
	03/24/2026	8363	Mobility Advancement Group	Administrative Services for March 2026	\$ 19,503.71
	03/24/2026	8364	Department of Motor Vehicles	Sales tax and vehicle registration for bus #1047	\$ 9,498.00
Mar 26				TOTAL	\$ 245,653.27

5

**BOARD MINUTES
PALOS VERDES PENINSULA TRANSIT AUTHORITY**

October 30, 2025

The meeting was called to order at 6:08 p.m. by Member Lozzi.

REGULAR SESSION:

Board roll call was answered as follows:

PRESENT: Victoria Lozzi, PVE; Paul Seo, RPV, Pam Brown Schachter, RHE
ABSENT: Debby Stegura, RHE, Michael Kemps, PVE, George Lewis, RPV

Also present were Martin Gombert, PVPTA; Jessica Slawson, RHE; Linda Kirk, PVPUSD.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Member Lozzi.

CONFIRM POSTING OF THE AGENDA BY ROLLING HILLS ESTATES CITY CLERK

City of Rolling Hills Estates confirmed the posting of the Authority Agenda.

APPROVAL OF CONSENT CALENDAR (1-5):

Member Schachter moved approval of the Consent Calendar, seconded by Member Seo.

The motion passed on the following roll call vote:

AYES: Lozzi, Schachter, Seo (abstained from Item 2)

NOES: None

ABSENT: Stegura, Kemps, Lewis

ABSTAINED: None

PUBLIC COMMENTS: (Audience Comments regarding Items not on the Agenda)

None

ADMINISTRATOR REPORT

Administrator Gombert presented the Administrator Report and commented on driver staffing levels, transit ridership levels, community shuttle services, and Metro funding.

NEW BUSINESS

1. Dial-A-Ride Service Update

Administrator Gombert presented the Dial-A-Ride Service Update. There was a robust discussion by Board Members. Members Lozzi and Seo ask several questions that will be responded to at the next Board Meeting.

2. Succession Planning

Administrator Gombert provided an overview on management options for the Authority. There was discussion by Board Members and the item was continued to the next meeting.

CHAIR AND MEMBER ITEMS

None

ADJOURNMENT

At 6:37 p.m. Member Lozzi moved to adjourn the Board Meeting until January 21, 2026.

**BOARD MINUTES
PALOS VERDES PENINSULA TRANSIT AUTHORITY**

February 25, 2026

The meeting was called to order at 5:01 p.m. by Chairperson Kempes.

REGULAR SESSION:

Board roll call was answered as follows:

PRESENT: Victoria Lozzi, PVE; , Michael Kempes, PVE, Debby Stegura, RHE
George Lewis, RPV,
ABSENT: David Bradley, RPV, Pam Brown Schachter, RHE

Also present were Martin Gombert, PVPTA, Jessica Slawson, RHE, Demi Hite, RAMS CPA (by Zoom).

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Kempes.

CONFIRM POSTING OF THE AGENDA BY ROLLING HILLS ESTATES CITY CLERK

City of Rolling Hills Estates confirmed the posting of the Authority Agenda.

APPROVAL OF CONSENT CALENDAR (2-5):

Member Stegura moved approval of the Consent Calendar, seconded by Member Lozzi.

The motion passed on the following roll call vote:

AYES: Lozzi, Kempes, Lewis, Stegura
NOES: None
ABSENT: Bradley, Schachter
ABSTAINED: None

PUBLIC COMMENTS: (Audience Comments regarding Items not on the Agenda)

None

REGULAR BUSINESS

This item was moved forward in the Agenda.

1. Fiscal Year 2024-25 Audit Report

Ms. Demi Hite, RAMPS CPA presented the audit report. Ms. Hite said this was a "Unmodified audit", the highest rating. There was discussion on "accumulated depreciation" with member Lozzi and Lewis.

Per Board Member comments, the topic of reserve levels will be reviewed at a future Board Meeting.

Member Lozzi moved approval of the FY 2024-25 Audit Report, seconded by Member Lewis.

The motion passed on the following roll call vote:

AYES: Lozzi, Kemps, Lewis, Stegura

NOES: None

ABSENT: Bradley, Schachter

ABSTAINED: None

ADMINISTRATOR REPORT

Administrator Gombert presented the Administrator Report and commented on the following items.

- CARB ITC
- The City of Rolling Hills joining agency
- The increase in dial-a-ride ridership and recent mailer sent out to Peninsula seniors.

Member Stegura asked how City transit contribution amounts were determined and Administrator Gombert said it was by population. He said he would provide an update at the next meeting.

Member Lozzi suggested that the next Palos Verdes Estates newsletter include an advertisement for dial-a-ride service.

CHAIR AND MEMBER ITEMS

None

Board Elections

Member Kemps moved the following slate of Officers for 2026, seconded by Member Lewis.

Chairperson	Debby Stegura
Vice Chairperson	George Lewis
Secretary Treasurer	Victoria Lozzi

The motion passed on the following roll call vote:

AYES: Lozzi, Kemps, Lewis, Stegura

NOES: None

ABSENT: Bradley, Schachter

ABSTAINED: None

ADJOURNMENT

At 5:46 p.m. Chairperson Kemps moved to adjourn the Board Meeting until April 29, 2026 at 5 pm.

MEMORANDUM

TO: AUTHORITY MEMBERS

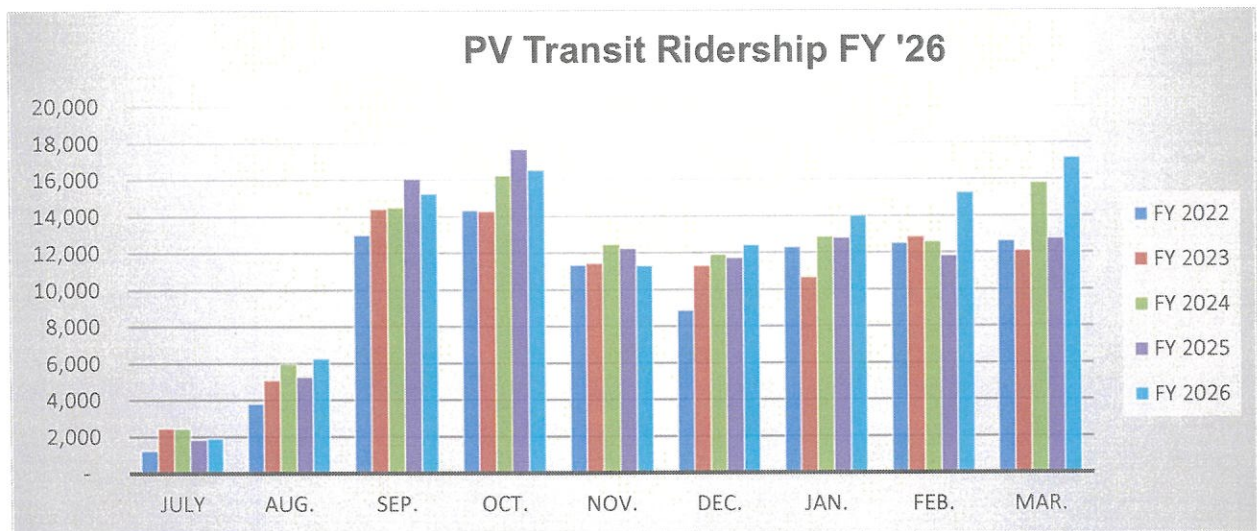
FROM: Martin Gombert, Administrator

DATE: April 22, 2026

SUBJECT: Operations Report for the period ending March 31, 2026

PV TRANSIT

PV Transit ridership totaled 110,093 through March 31, 2026. This is an 8% increase compared to previous year's totals.



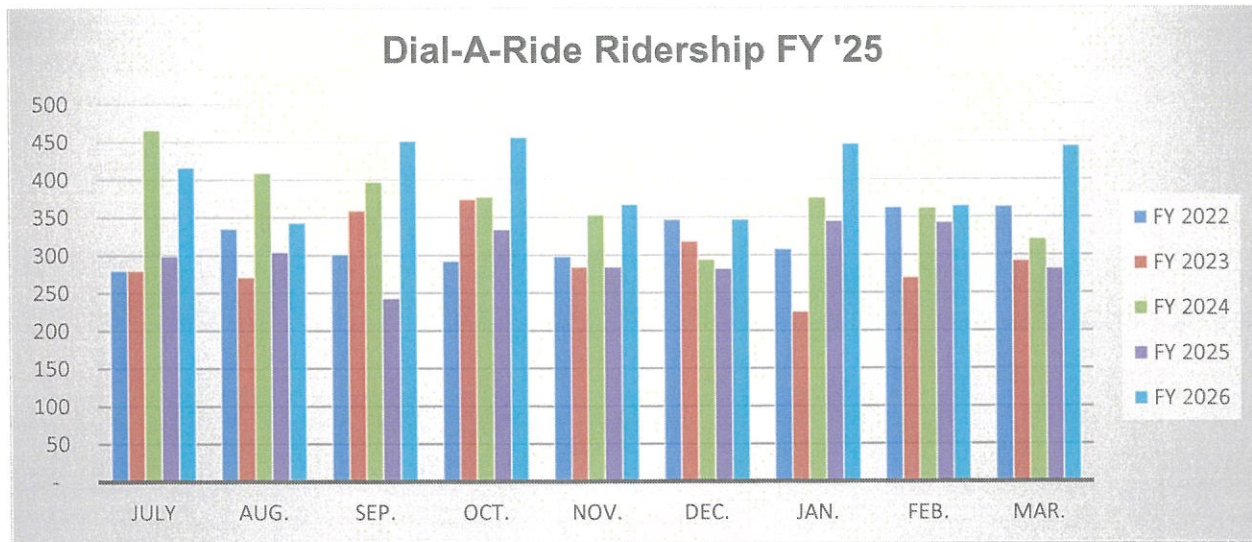
PV Transit operated the following special services for the community:

- Shuttle for Rolling Hills Estates, March 17, 2026.

Copies of ridership graphs for all seven routes are included at the end of this report.

DIAL-A-RIDE

Dial-A-Ride ridership totaled 3,636 for the period ending March 31, 2026, an 34% increase over previous year's totals. This is the result of the Peninsula-wide mailer sent out in February 2026, City newsletter notices, and Patch articles.



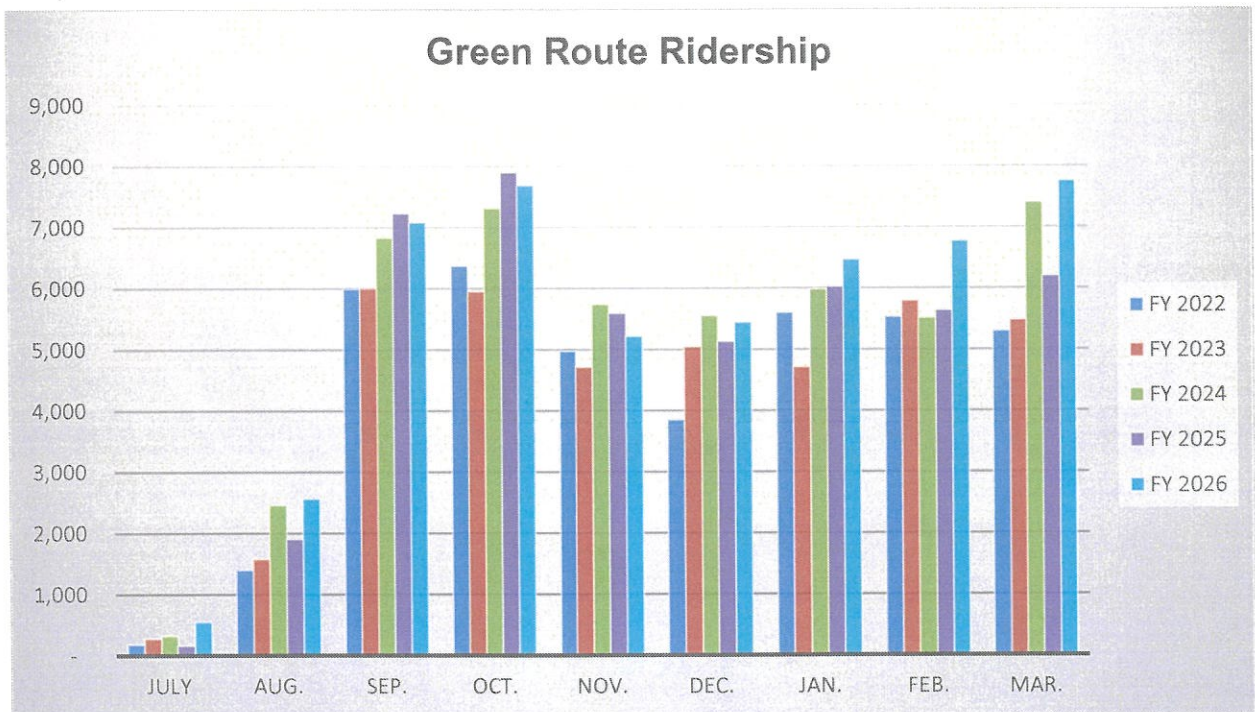
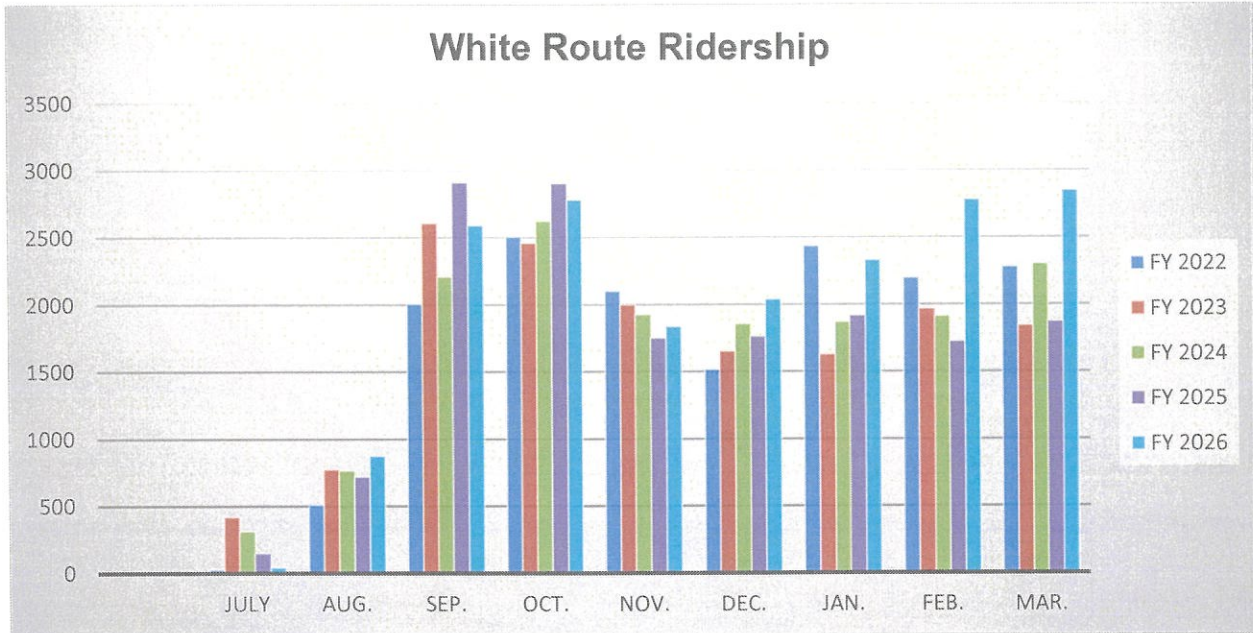
GOVERNMENT RELATIONS

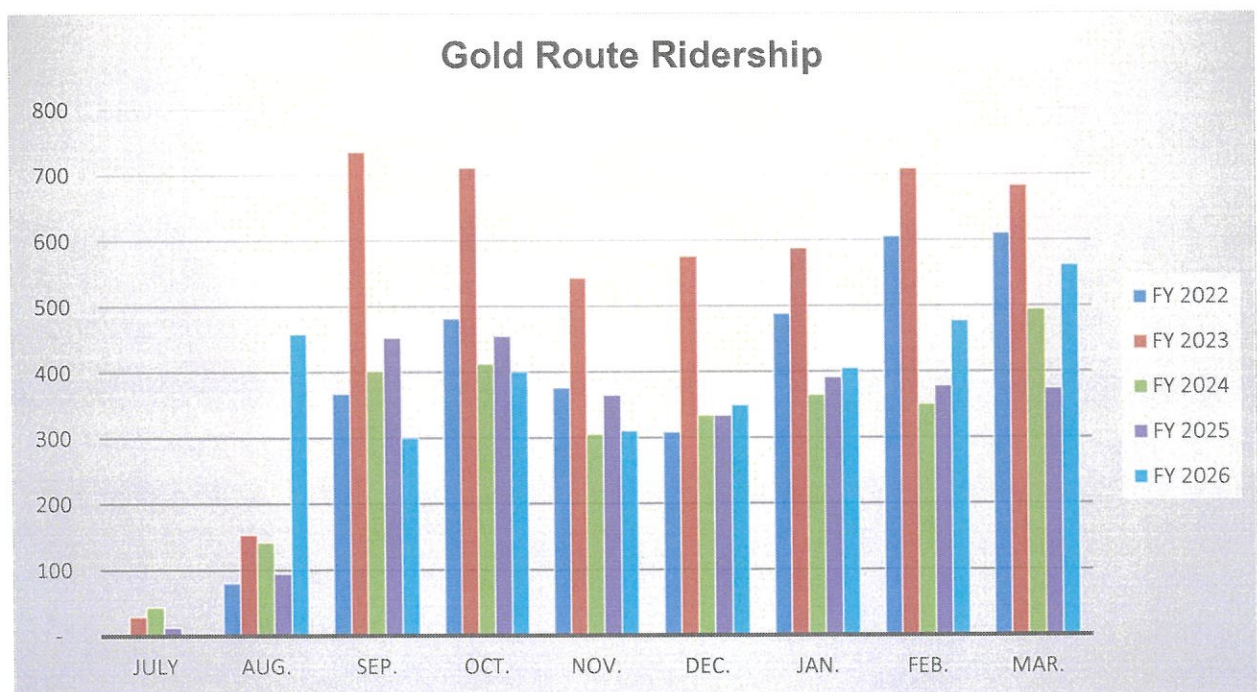
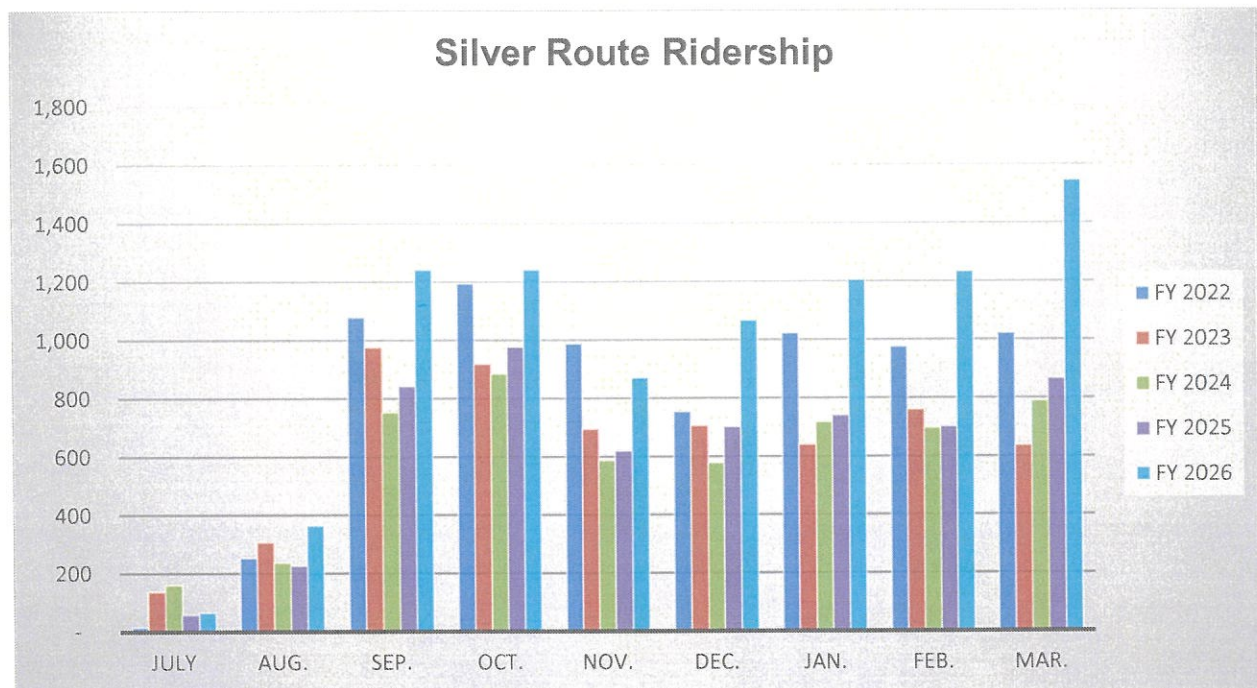
During the past several months staff has attended meetings of Metro's Local Transit Service Subcommittee (LTSS), Access Services Board Meetings, and Metro's Bus Operations Subcommittee (BOS).

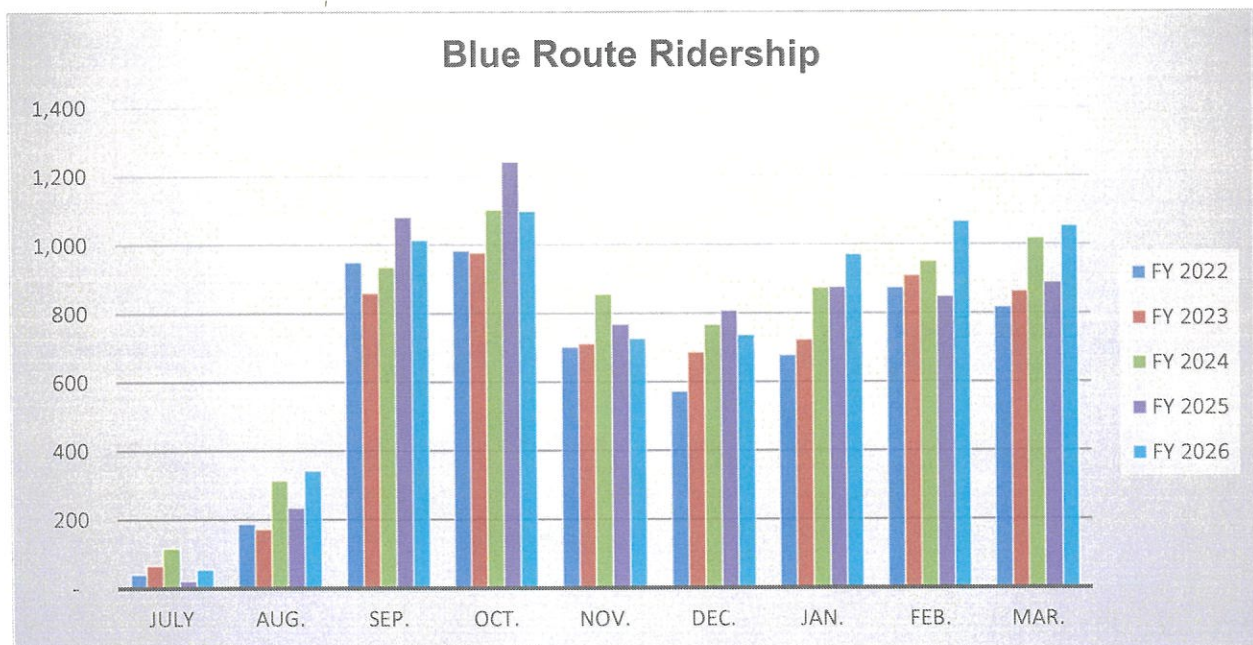
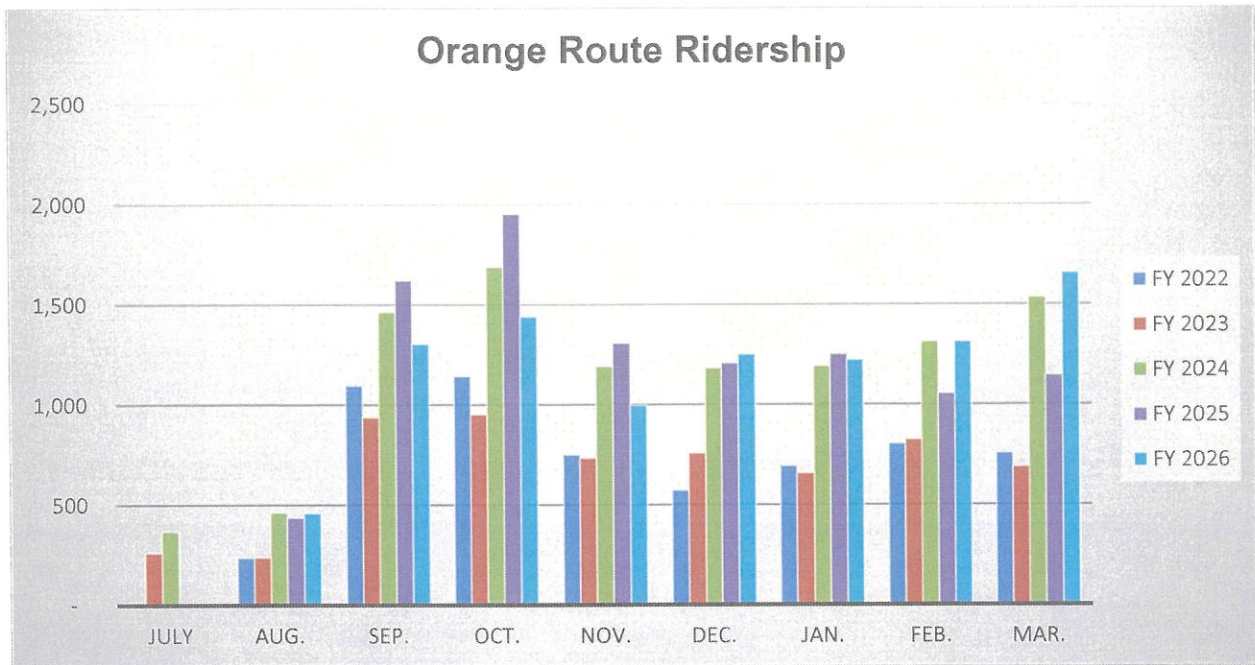
RECOMMENDATION

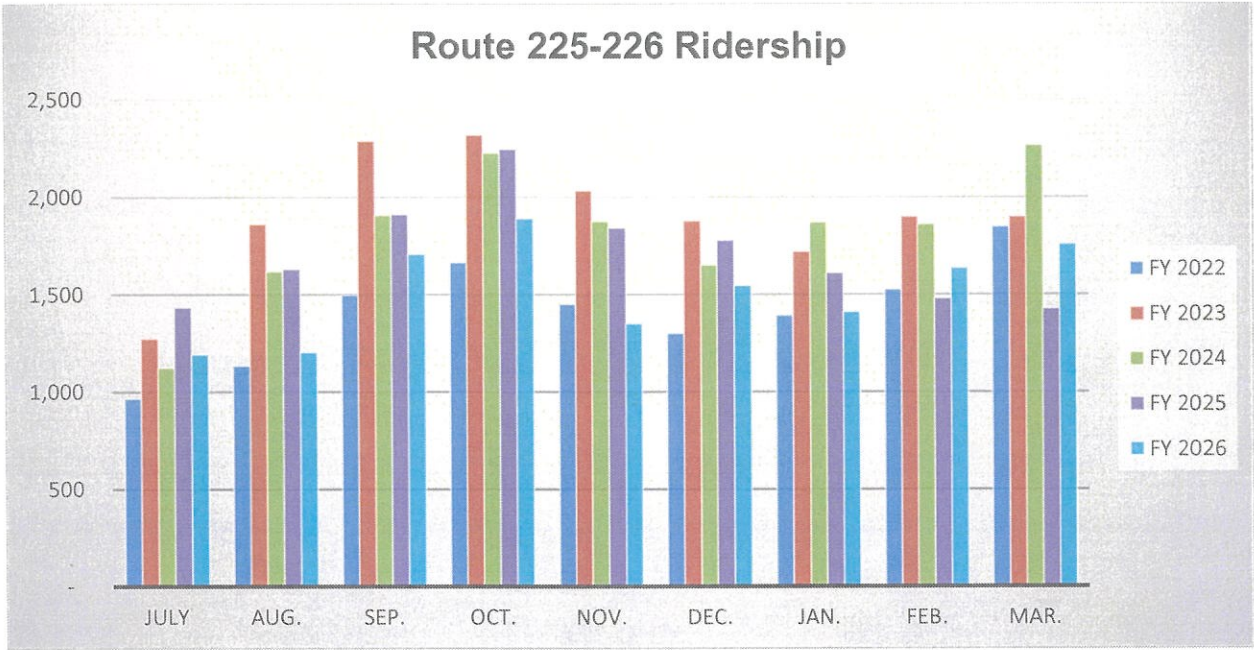
Receive and file report.

RIDERSHIP REPORTS









MEMORANDUM

TO: Board Members
 FROM: Martin Gombert, Administrator
 DATE: April 24, 2026
 SUBJECT: Credit Card Charges

Attached are credit card charges for January through March 2026.

Credit Card Summary

Checks issued to Wells Fargo are for the Agency's credit card. Shown below is a summary of credit card charges for the last three months.

No January '26 Credit Card Charges

Date	Amount	Vendor	Description
01/21	\$327.29	Pitney Bowes	Postage Meter Lease, quarterly
20/01	\$99.99	Microsoft	Software
TOTAL Feb. '26	\$427.28		

Date	Amount	Vendor	Description
2/28	\$44.41	Wells Fargo	Fees
TOTAL March '26	\$44.41		

MEMORANDUM

TO: AUTHORITY MEMBERS
FROM: Martin Gombert, Administrator
DATE: April 24, 2026
SUBJECT: Proposed Budget for Fiscal Year '27

BACKGROUND

The April 29, 2026 meeting for the consideration and adoption of the Fiscal Year '27 budget has been duly advertised. It includes a static level of service and no proposed changes in fixed route and dial-a-ride fares.

FY '27 BUDGET REVIEW

The attached budget document shows the current year budget and the proposed budget on a line-item basis for expenditures and anticipated revenues.

Operating expenses are planned to increase 3% over FY '26 budgeted totals.

- Contracted Services: The cost of our contract with MV Transportation is estimated to cost \$1,998,149, a 4% increase over FY '26 budget amounts.

Dial-A-Ride contractor fees (line 2) are estimated to cost \$116,000, 55% above FY '26 budgeted amounts due to increasing ridership.

- Facility Lease Cost: The lease cost of the parking lot at the L.A. County Sanitation District (line 4) facility has increased 3% per contract.
- Fuel Cost: The budget assumes a slight decrease in fuel costs based on YTD expenses.
- Administrative Costs: Total administrative costs (line 13) are slightly below FY '26 totals. No Zero Emission Vehicle (ZEV) consulting charges are budgeted due to the change in California Air Resources Board (CARB) regulations.

- Depreciation Expense: This amount (line 14) is from accounting staff estimates. We have been introducing new vehicles later than scheduled due to manufacturer delays, thus reducing depreciation costs.

- Capital Program: The proposed FY 2026 capital program is described below.

The purchase of four (4) replacement vehicles is budgeted for \$1,087,719 and the purchase of one used bus for \$89,526. At the end of FY '25 the unrestricted net position of \$3,444,237 is designated for vehicle replacement.¹

\$40,000 is budgeted for major component repairs of Authority vehicles that have exceeded their useful life. These repairs include replacement of engines, transmissions, and other major components.

SUPPORT FUNDING SOURCES

Support funding from Member Agencies has increased 5% from FY '25.

The budget assumes \$65,974 in Prop A exchange revenue.

ROUTE AND SCHEDULE CHANGES

Minor route and schedule changes will be made to improve schedule adherence and meet passenger demand.

PASSENGER FARES

Fixed Route passenger revenue is estimated at the same level as FY '26. Dial-A-Ride revenue has been increased for FY '27 15% due to increasing ridership.

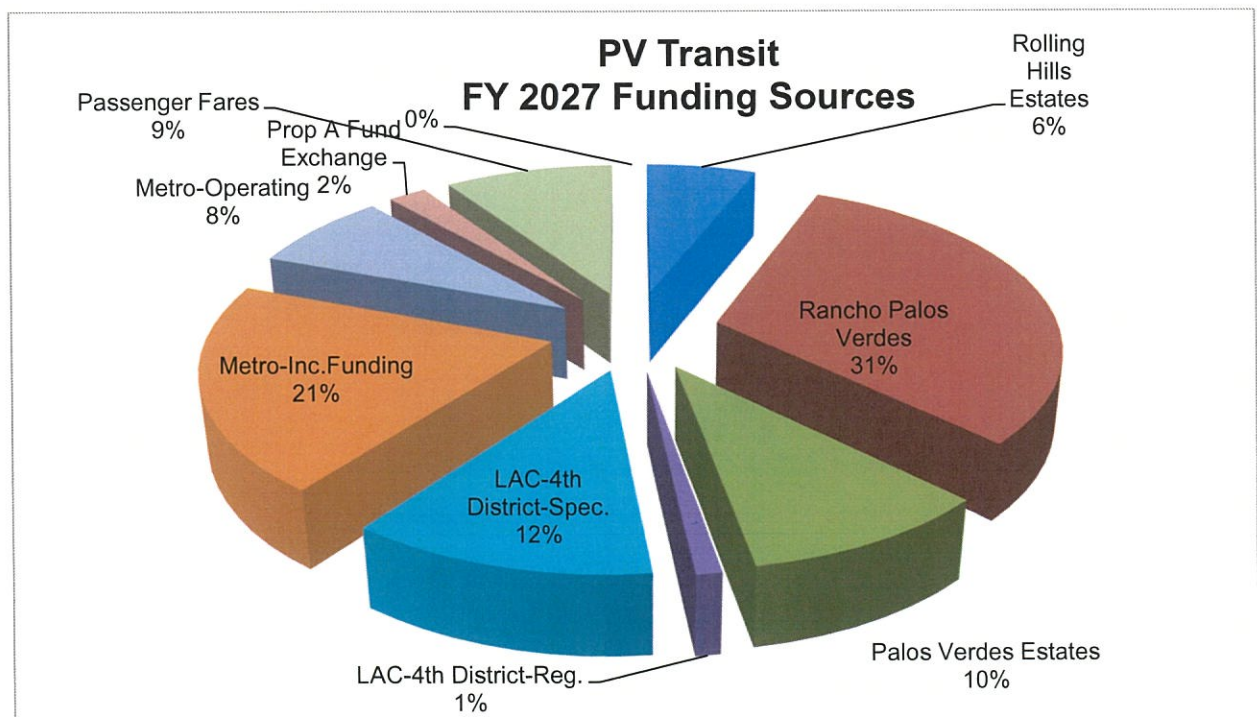
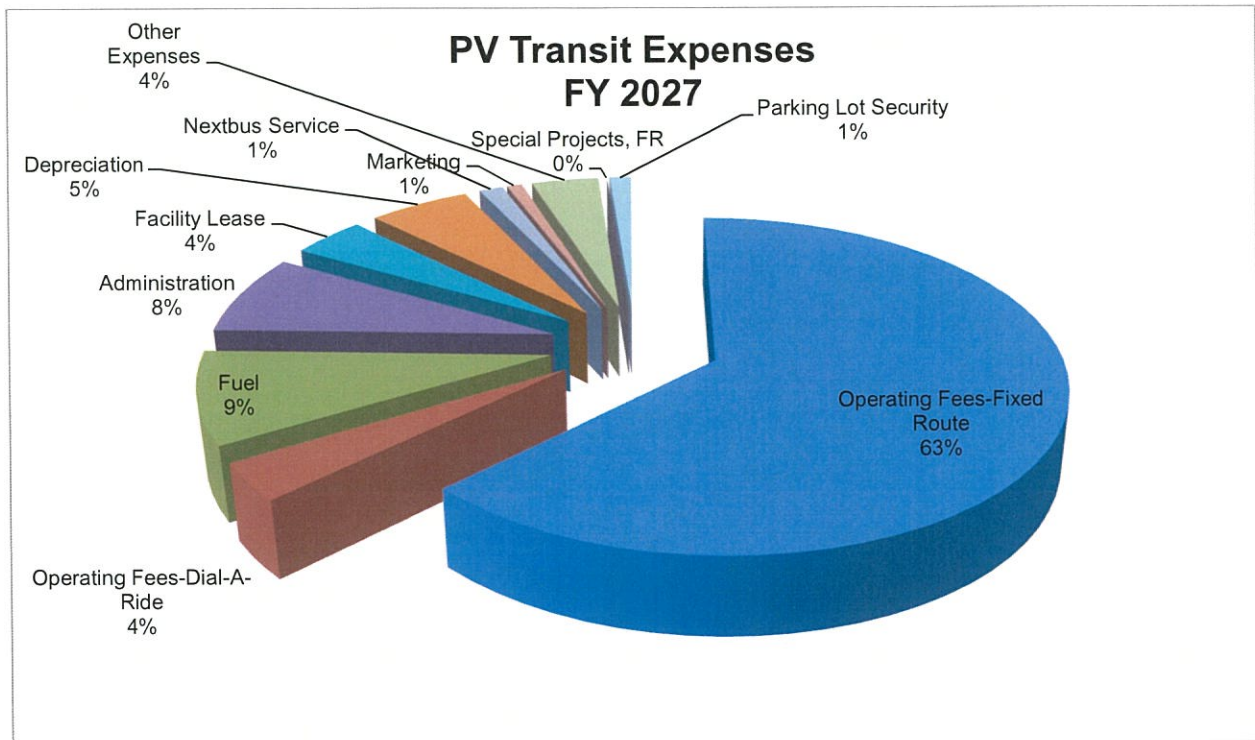
The proposed prices for fixed route and dial-a-ride fees are shown in the attachment. The following items are noted:

- No increases in fixed route and dial-a-ride fares are proposed.

RECOMMENDATION

Adopt the Fiscal Year '27 budget in the amount of \$3,195,030 for operations and \$1,217,244 for capital. Adopt the proposed PVPTA fare structure.

¹ FY '25 Audit Report



Attachments:

- Proposed FY '27 Budget
- Proposed PVPTA Fare Structure

**PALOS VERDES PENINSULA TRANSIT AUTHORITY
PROPOSED BUDGET
FISCAL YEAR 2026-27**

	FY 2025-26 APPROVED Budget	FY 2026-27 DRAFT Budget	CHANGE	% Change	Notes
EXPENDITURES					
Operations Expense					
1 Oper. Fees-Fixed Rt	\$ 1,919,875	\$ 1,998,149	\$ 78,274	4%	Contractual Increase
2 " " -DAR/DAL	75,000	\$ 116,000	\$ 41,000	55%	Higher Ridership
3 " " - Charter	10,000	10,000	-	0%	
4 Facility Lease	125,214	128,970	\$ 3,756	3%	Contractual Increase
5 Fuel	331,868	287,716	\$ (44,152)	-13%	
6 Total Operations	\$ 2,461,957	\$ 2,540,835	\$ 78,879	3%	
Administrative Exp.					
7 Admin. - General	\$ 244,839	\$ 252,184	\$ 7,345		
8 Marketing	25,750	\$ 26,523	\$ 773		
9 Nextbus Service	40,263	\$ 41,471	\$ 1,208		
10 Parking Lot Security	37,080	\$ 38,192	\$ 1,112		
11 Special Projects - FR	41,200	-	\$ (41,200)		
12 Other Operating Expenses	115,600	\$ 119,068	\$ 3,468		
13 Total Administration	\$ 504,732	\$ 477,438	\$ (27,294)	-5%	
14 Depreciation Expense	272,964	\$ 176,757	\$ (96,207)		Updated 4/24/26
TOTAL EXPENDITURES	\$ 3,239,653	\$ 3,195,030	\$ (44,622)	-1%	
REVENUES					
15 Farebox	\$ 247,727	\$ 247,727	\$ -	0%	
16 Charter sales	10,000	10,000			
17 Dial-A-Ride Fares	30,700	35,445		15%	
18 Total Sales	\$ 288,427	\$ 293,172			
19 Other Revenue	138,256	106,154			Interest Income
TOTAL REVENUES	\$ 426,683	\$ 399,326	\$ (27,357)	-6%	
SUPPORT FUNDING REQ.	\$ 2,812,970	\$ 2,795,705	\$ (17,265)	-1%	
20 Operating Res.Reqmnt	-	-			
CAPITAL PROGRAM	1,111,188	\$ 1,217,244			Purchase four buses, rebuilt
TOTAL FUNDING REQ.	\$ 3,924,158	\$ 4,012,949	\$ 88,791	2%	
SUPPORT FUNDING SOURCES					
Source:	<u>FY 2026</u>	<u>FY 2027</u>			
Rolling Hills Estates	\$ 182,848	\$ 191,991		5%	
Rancho Palos Verdes	930,244	\$ 976,756		5%	
Palos Verdes Estates	294,892	\$ 309,637		5%	
LAC-4th District-Reg.	32,200	32,200			
LAC-4th District-Spec.	376,000	376,000			
Metro-Inc.Funding	709,304	639,157			4/7/26 Funding Marks
Metro-Operating "	243,990	243,990			
Prop. A Fund Exchange	140,000	65,974			
SUPPORT FUNDING	\$ 2,909,478	\$ 2,835,704	\$ (73,774)	-3%	
From Capital Reserve	<u>\$ 1,014,680</u>	<u>\$ 1,177,244</u>			
TOTAL FUNDING	\$ 3,924,158	\$ 4,012,949			
	\$ (0)	\$ (0)			

PVPTA FARE STRUCTURE
Effective 7/1/26

<u>Cash Fares</u>	<u>Current</u>	<u>Proposed</u>
Cash/Token	\$ 2.50	N/C
Senior/Disabled	\$ 1.00	N/C
<u>Transfers</u>	<u>Current</u>	<u>Proposed</u>
PV bus to PV bus	\$ -	\$ -
Muni Transfer	\$ 0.25	N/C
<u>Transit Passes</u>	<u>Current</u>	<u>Proposed</u>
Monthly Pass	\$ 78	N/C
<u>Summer Pass</u>		
-Intermeditate School	\$ 80	N/C
-High School per session	\$ 48	N/C
<u>Semester Pass</u>	<u>Current</u>	<u>Proposed</u>
One	\$ 305	N/C
Two in Family	\$ 300	N/C
Three in Family	\$ 290	N/C
<u>Annual Pass</u>	<u>Current</u>	<u>Proposed</u>
One	\$ 608	N/C
Two in Family	\$ 598	N/C
Three in Family	\$ 577	N/C
<u>Other</u>	<u>Current</u>	<u>Proposed</u>
PV DAR Card	\$ -	\$ -
(for use on PV buses)		
Access Services Card	\$ -	\$ -
EZ Pass (225-226)	\$ -	\$ -
Lost Pass Fee	\$ 10.00	N/A
<u>Dial-A-Ride</u>	<u>Current</u>	<u>Proposed</u>
Registration Fee	\$ 10	N/C
(initial registration only)		
One-Way Fare	\$ 6	N/C
<u>Charter Service</u>	<u>Current</u>	<u>Proposed</u>
Cost Per Hour	\$ 84.80	\$ 87.34
(5 Hour minimum)		

MEMORANDUM

TO: AUTHORITY MEMBERS
FROM: Martin Gombert, Administrator
DATE: April 22, 2026
RE: Fund Exchange with Rolling Hills

BACKGROUND

The Authority submitted a proposal to the City of Rolling Hills for the exchange of \$105,695.25 in general funds (from fare revenue) for \$140,927 in Proposition A restricted funds.

At the April 27, 2026 Rolling Hills City Council Meeting, the City Council is scheduled to review and approve a Proposition A Assignment Agreement with the Palos Verdes Peninsula Transit Authority.

FINANCIAL IMPACT

The exchange of funds will increase the Authority's revenue for FY '26 by \$35,231.75.

RECOMMENDATION

Staff recommends that the Board approve the Proposition A Assignment Agreement with the City of Rolling Hills.

Attached

- April 27, 2026 Rolling Hills Staff Report
- Proposition A Assignment Agreement



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD, ROLLING HILLS, CA 90274 | (310) 377-1521

Item: 8.F.

Meeting Date: 4/27/2026

To: City Council

From: Christian Horvath, Assistant to the City Manager / City Clerk

Thru: Karina Bañales, City Manager

Subject: Adopt Resolution 1407 authorizing the exchange of Proposition A Funds with the Palos Verdes Peninsula Transit Authority for General Funds; and authorize the City Manager to execute the Fund Exchange Agreement

Background:

The City annually receives countywide tax disbursements from Proposition A, Proposition C, Measure R and Measure M funds to be used for transportation and transit-related purposes. Proposition A and C funds are dedicated to transit and major arterial improvements; they are not eligible for use in Rolling Hills due to the roads within the City being privately owned and maintained. Measure R and Measure M funds are eligible for transportation improvement projects on public properties. In years past, the City would accumulate local return funds and solicit interest in exchanging the local return funds for General Fund monies or gift funds towards other transportation-related purposes with another public agency.

In 2019, the City exchanged Prop A funds with the Palos Verdes Peninsula Transit Authority (PVPTA). In 2021 and 2023, the City exchanged Prop A funds with the City of Beverly Hills. During the past weeks, (PVPTA) expressed interest in doing an exchange with the City of Rolling Hills for \$140,927 of accumulated Proposition A funds since 2023.

Discussion:

PVPTA staff expressed interest in an exchange of Proposition A Funds at the requested exchange rate of \$0.75 in General Funds for \$1.00 in Proposition A Funds. PVPTA proposes to use the Proposition A Local Return funding to provide transit services. Staff recommends that the City Council approve the exchange rate of \$0.75 in General Funds for \$1.00 in Proposition A funds and direct staff to prepare documents to finalize the exchange.

Fiscal Impact:

If the City Council approves the exchange, the City will receive \$105,695.25 in non-restricted General Fund revenues in exchange for \$140,927 in Proposition A restricted funds that the City is unable to

spend.

The following summarizes the disposition of Proposition A funds over the past 17 years:

Fiscal Year (FY)	Amount	Benefiting Agency	Exchange Rate	General Fund Revenue
1999/2000	\$ 40,000	Torrance	\$0.65	\$26,000
2001/2002	\$ 80,000	Torrance	\$0.65	\$52,000
2004/2005	\$ 87,475	Torrance	\$0.65	\$56,858
2007/2008	\$100,000	PVP Transit	\$0.70	\$70,000
2010/2011	\$ 65,000	Rancho PV	\$0.75	\$48,750
2012/2013	\$ 60,000	Rancho PV	\$0.75	\$45,000
2014/2015	\$ 75,000	PVP Transit	\$0.75	\$56,250
2016/2017	\$ 75,000	Rancho PV	\$0.75	\$56,250
2018/2019	\$75,000	PVP Transit	\$0.75	\$56,250
2020/2021	\$84,000	Beverly Hills	\$0.75	\$63,000
2022/2023	\$58,400	Beverly Hills	\$0.75	\$43,800
2025/2026	\$140,927	PVP Transit	\$0.75	\$105,695.25

Recommendation:

Approve as presented.

Attachments:

1. ResolutionNo1407_PropA_PVPTA_FundExchange_F

RESOLUTION NO. 1407

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS, CALIFORNIA APPROVING AN AGREEMENT BY AND BETWEEN THE CITY OF ROLLING HILLS AND THE PALOS VERDES PENINSULA TRANSIT AUTHORITY THAT AUTHORIZES THE EXCHANGE OF PROPOSITION "A" TRANSPORTATION LOCAL RETURN FUNDS FOR GENERAL FUNDS.

WHEREAS, the City of Rolling Hills has uncommitted Proposition "A" Funds within its reserve allocation; and

WHEREAS, Proposition "A" Funds are dedicated to transit and major arterial improvements; and

WHEREAS, the roads within the City are privately owned and maintained, and there are no, and will be no, projects within the City that are eligible for Proposition "A" Funds in the foreseeable future; and

WHEREAS, on April 13, 2026, the City received an email from the Palos Verdes Peninsula Transit Authority inquiring as to interest in an exchange of Proposition "A" Funds at the requested exchange rate of \$0.75 in General Funds for \$1.00 in Proposition "A" Funds for eligible transportation programs; and

WHEREAS, the City subsequently contacted neighboring Peninsula cities inquiring as to their potential interest in an exchange of Proposition "A" Funds and none expressed interest to the City of Rolling Hills staff; and

WHEREAS, the City of Rolling Hills desires to transfer \$140,927 of its Fiscal Years 2023-2025 Proposition A Local Return Funds to Palos Verdes Peninsula Transit Authority and in exchange the Palos Verdes Peninsula Transit Authority shall transfer \$105,695.25 of its unrestricted General Fund revenues to City of Rolling Hills; and

WHEREAS, both agencies agree that this exchange of funds would provide a benefit to both agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLING HILLS, AS FOLLOWS:

Section 1. The City Council approves an Agreement for the acquisition of General Funds from the Palos Verdes Peninsula Transit Authority in exchange for Proposition "A" Funds from the City of Rolling Hills. Said Agreement is hereto attached as Exhibit "A", and is made a part hereof by reference.

Section 2. The Mayor or her representative is hereby authorized to affix her signature to this Resolution, indicating its approval.

Section 3. The City Manager is hereby directed and authorized to execute any necessary documents, including, but not limited to agreements, amendments, forms, applications, etc., to follow through with the exchange of funds.

Section 4. The City Clerk, or duly appointed deputy, is directed to attest thereto.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ON THIS 27th DAY OF April, 2026.

Bea Dieringer
Mayor

ATTEST:

Christian Horvath
City Clerk

EXHIBIT A

PROPOSITION "A" FUNDS FOR GENERAL FUNDS ASSIGNMENT AGREEMENT

This Agreement is made and entered into this 27th day of April, 2026 by and between the City of Rolling Hills and the Palos Verdes Peninsula Transit Authority, with respect to the following facts:

A. The City of Rolling Hills has accumulated \$140,927 in Proposition "A" Funds, which are dedicated to transit and major arterial improvements;

B. Proposition "A" Funds are not eligible for use in the City of Rolling Hills due to the fact that the roads are privately owned and maintained; and

C. The Palos Verdes Peninsula Transit Authority has expressed an interest in an exchange of Proposition "A" Funds at the requested exchange rate of \$0.75 in General Funds for \$1.00 in Proposition "A" Funds.

Now, therefore, in consideration of the mutual benefits to be derived by the parties, it is mutually agreed as follows:

1. Scope of Agreement.

a. The City of Rolling Hills and the Palos Verdes Peninsula Transit Authority agree that the City will assign \$140,927 of its uncommitted Proposition "A" Funds (at the requested exchange rate of \$0.75 in General Funds for \$1.00 in Proposition "A" Funds) to Palos Verdes Peninsula Transit Authority in exchange for Palos Verdes Peninsula Transit Authority assigning \$105,695.25 of its uncommitted General Funds to the City of Rolling Hills.

b. The City of Rolling Hills and Palos Verdes Peninsula Transit Authority shall assign the agreed upon funds identified in this Section in one payment no later than June 30, 2026.

2. Term.

This Agreement is effective on the date above written and for such time as is necessary for both parties to complete their mutual obligations under this Agreement.

3. Termination.

Termination of this Agreement may be made by either party before the due date for payment referenced in Section 1 of this Agreement so long as written notice of intent to terminate is given to the other party at least five (5) days prior to the termination.

4. Notices.

Notices shall be given pursuant to this Agreement by personal service or written notice deposited in the custody of the United States Postal Service as follows:

- a. Karina Bañales, City Manager
City of Rolling Hills
2 Portuguese Bend Road
Rolling Hills, CA 90274
- b. Martin Gombert, Administrator
Palos Verdes Peninsula Transit Authority
P.O. BOX 2656
Palos Verdes Peninsula, CA 90274

5. Assurances. Palos Verdes Peninsula Transit Authority shall use the assigned Proposition "A" funds only for the funds' intended purposes including but not limited to transit and major arterial improvements.

IN WITNESS WHEREOF, the parties hereto have caused this Assignment Agreement to be executed by their respective officers, duly authorized, on the day and year written above.

CITY OF ROLLING HILLS

PALOS VERDES PENINSULA TRANSIT AUTHORITY

Karina Bañales, City Manager

Administrator

ATTEST:

ATTEST:

Christian Horvath, City Clerk

Approved as to Form:

Approved as to Form:

Nicholas Papajohn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §§
CITY OF ROLLING HILLS)

The foregoing Resolution No. 1407 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS, CALIFORNIA APPROVING AN AGREEMENT BY AND BETWEEN THE CITY OF ROLLING HILLS AND THE PALOS VERDES PENINSULA TRANSIT AUTHORITY THAT AUTHORIZES THE EXCHANGE OF PROPOSITION "A" TRANSPORTATION LOCAL RETURN FUNDS FOR GENERAL FUNDS.

was approved and adopted at a regular meeting of the City Council on April 27, 2026 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Christian Horvath
City Clerk

31

MEMORANDUM

TO: AUTHORITY MEMBERS
FROM: Martin Gombert, Administrator
DATE: April 24, 2026
SUBJECT: Capital Improvement Program

INTRODUCTION

Staff is proposing to purchase four new small transit buses to replace existing equipment.

ANALYSIS

Replacement Bus

It is recommended that the Authority purchase four replacement buses through the MBTA/CalACT Cooperative Bid (RFP #20-01). The Cooperative is the development of a **Local Government Purchasing Schedule** as defined in the Federal Transit Administration's (FTA) Circular 4220.1F Chapter V, Part 4.

The new buses would replace four vehicles purchased in 2012 that have exceeded their useful life span.

A summary of vehicle specifications is shown below:

- Make and Model: Startrans, 27.75 Foot
- Twenty-one passenger capacity
- Wheelchair Lift with seating positions for two wheelchairs
- Powered by compressed-natural-gas (CNG)
- Electronic Destination Signs
- Bike Racks

Detailed vehicle specifications and drawings are attached.

FINANCIAL IMPACT

Shown below is the estimated cost and funding source for the replacement vehicle purchase. A quote for the proposed purchase is attached to this report.

Price	\$ 260,189.38
Number	\$ 4
Subtotal	\$ 1,040,757.52
Additional Equipment	\$ 46,961.00
TOTAL	\$ 1,087,718.52

The proposed project cost of \$1,087,718.52 would come from the vehicle replacement account. The FY '25 Financial Statements showed \$3,195.030 available for vehicle replacements.

RECOMMENDATION

Approve the capital improvement program consisting of the purchase of four (4) replacement buses from Model 1 (quote dated 03-17-26) for a price not to exceed \$1,040,757.52 plus additional equipment and vehicle modifications not to exceed \$46,961.00.



Creative Bus Sales

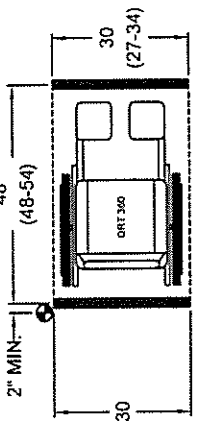
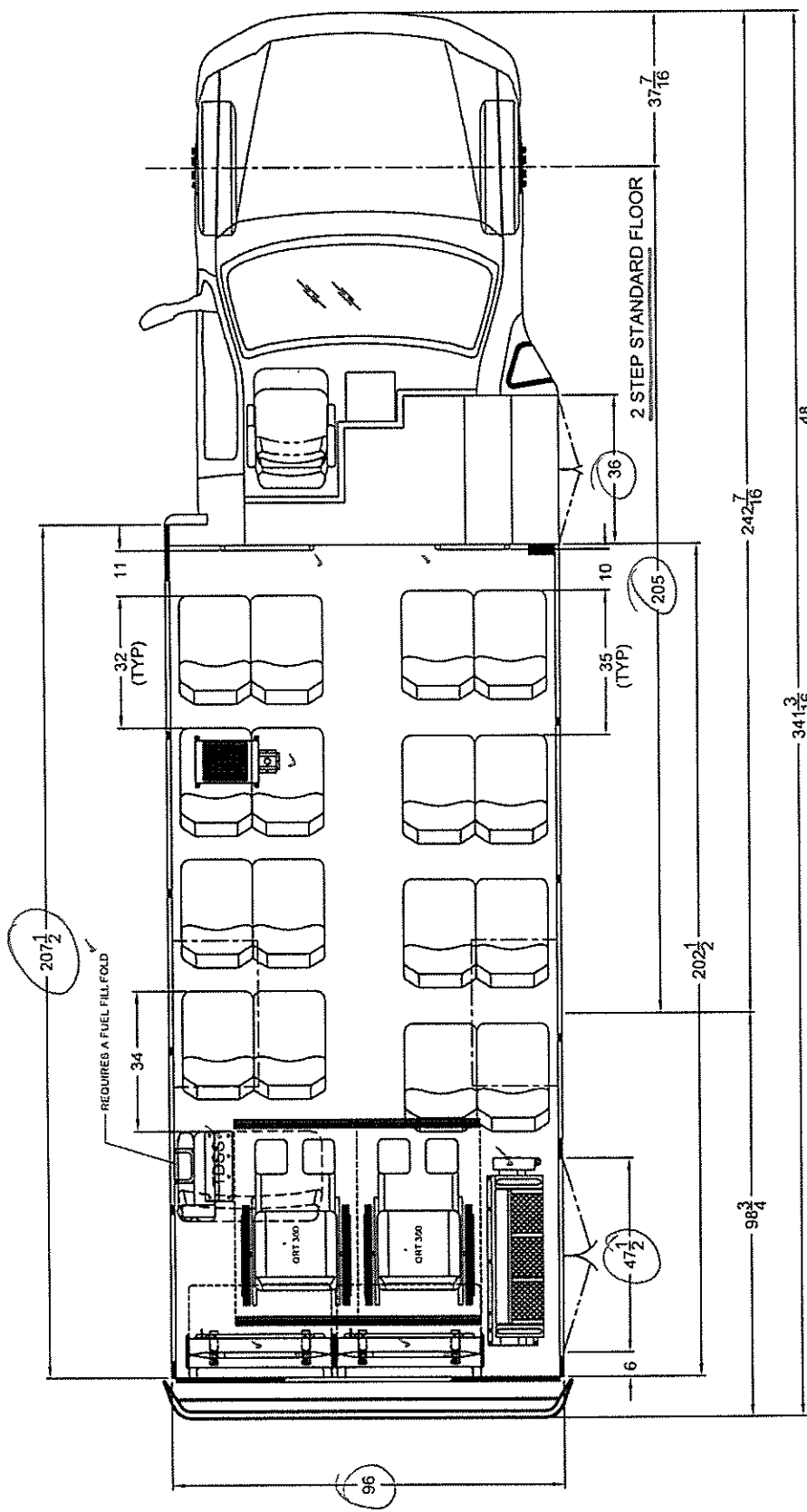
The Nation's Largest Bus Dealership

CalACT MBTA RFP #20-01 - Class E - Quote Sheet (Rev 2023)

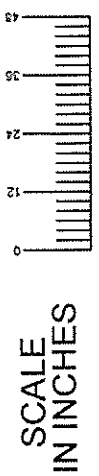
Vehicle Type:	Class E - Startrans Bus (Senator II HD)	Date:	3/25/2025 - updated 3/17/26	
Contact:	Martin Gombert	Lift Info:	☒ Braun ☐ Front ☒ Rear	
Agency:	PVTA	Seat Material Level:	Vinyl	
Address:	38 Crest Road West	Seat Color:	Gray	
City, State, Zip:	Rolling Hills, CA 90274	Flooring and Color:	Altro Storm	
Phone:	310-544-7108	Salesperson:	Jon Fink	
E-Mail:	pvtransit@palosverdes.com	Salesperson Cell:	909-241-0424	
Delivery:	180 Days after receipt of PO	Salesperson E-Mail:	Jfink@Model1.com	
Quantity:	Description	Price	Ext. Price	ADA
1	Startrans Bus - Class E - (Ford F550 CNG) 27.5' *Subject to CARB certification*	\$184,696.00	\$184,696.00	\$11,790.00
Published Options				
1	1 - Freedman Foldaway Seat (double)	\$2,171.00	\$2,171.00	\$2,171.00
2	2 - 34"-36" Freedman Flip Seat (featherweight)	\$1,752.00	\$3,504.00	\$3,504.00
1	21 - Raised Flat Floor - (West Coast Style) 1/2 Step Behind Driver	\$556.00	\$556.00	\$556.00
1	37 - Lift Pad Cover	\$315.00	\$315.00	\$315.00
1	52 - Transair TA77R90 (Super 13 90k) Roof Top System	\$2,439.00	\$2,439.00	
1	58 - Telma Driveline Brake Retarder	\$12,273.00	\$12,273.00	
1	71 - Spare tire additional (loose, full size, match OEM)	\$0.00	\$0.00	
1	72 - Sportworks bike rack (black 2 bike)	\$2,780.00	\$2,780.00	
1	75 - Roof Vent (SafeFleet)	\$325.00	\$325.00	
1	82 - Dialight Interior LED	\$839.00	\$839.00	
1	90 - Kidde Automatic Fire Suppression w/Methane	\$9,231.00	\$9,231.00	
1	106 - Stop Request System (w/ sign)	\$1,049.00	\$1,049.00	\$1,049.00
1	107 - Hanover Front and Side Destination Signs	\$6,336.00	\$6,336.00	\$6,336.00
1	113 - Delivery Zone 1	\$839.00	\$839.00	
1	121 - Diamond Farebox RV (2 vaults)	\$2,623.00	\$2,623.00	\$2,623.00
1	134 - CNG Upgrade to 52 GGE from 24 GGE	\$5,500.00	\$5,500.00	
Non-Published Options				
1	Mor/Ryde Suspension System	\$1,144.48	\$1,144.48	
		Class E - Base Price	\$184,696.00	
		Published Options	\$50,780.00	
		Non-Published Options	\$1,144.48	
		Total	\$236,620.48	\$28,344.00
		Doc Prep Fee	\$85.00	
The Non-Taxable Amount is the ADA Equipment in the Base and Added as Options		Non-Taxable	\$28,344.00	
The Taxable Amount Includes the Mobility Rebate of \$1,000.00 For Ford Chassis		Taxable Amount	\$209,361.48	
Palos Verdes/Peninsula ▼ 199		Tax Total	\$19,889.34	9.500%
		Sub-Total	\$256,594.82	
		CalACT Fee	\$3,549.31	
		DMV E-File Fee:	\$33.00	
		DMV Fee	\$0.00	(Estimated)
		Tire Fee	\$12.25	
		Local Delivery	\$0.00	
		Total	\$260,189.38	
		Number of Units	4	
		Final Total	\$1,040,757.51	

Purchasing of vehicles requires a CALACT membership, letter of assignment, and payment of procurement fee. If you have any questions, please contact CALACT direct at 916-920-8018

34



NOTE SHOWN WITH MID HI FEATHERWEIGHT FREEDMAN SEATS
 SENATOR HD F-550 19,500 GWR ✓
 THIS FLOOR PLAN IS FOR ILLUSTRATION PURPOSES ONLY.
 A WEIGHT ANALYSIS HAS NOT YET BEEN PERFORMED.
 FINAL APPROVAL WITH A WEIGHT ANALYSIS IS REQUIRED UPON RECEIPT OF A
 COMPLETED ORDER WITH ALL OPTIONS SHOWN.
 OPTIONAL EQUIPMENT MAY BE SHOWN.
 THE SALES ORDER PLACED DICTATES ACTUAL OPTION CONTENT.



103890-103892SH

DEALER APPROVAL

☐ APPROVED

CUSTOMER SIGNATURE

THIS DRAWING AND THE INFORMATION THEREON ARE THE EXCLUSIVE PROPERTY OF STARTRANS BUS, A DIVISION OF FOREST RIVER. IT SHALL NOT BE COPIED OR DUPLICATED IN ANY MANNER, NOR SHALL IT BE SUBMITTED TO OUTSIDE PARTIES FOR EXAMINATION WITHOUT OUR WRITTEN CONSENT. IT IS LOANED FOR USE WITH REFERENCE TO WORK UNDER CONTRACT WITH, OR PROPOSALS SUBMITTED TO STARTRANS BUS, A DIVISION OF FOREST RIVER.

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STARTRANS a division of Forest River, Inc.

DATE: 09/03/20 TITLE: 16 2 WC 205" WB 202 BDY

NAME: JPC 20" SENATOR HD

DWG. No. 16 2 WC 1 DBL FOLD 2 DBL FLIPS 205-2 USA